



## Master of Arts Courses Scholarship competition



### REGULATION

**Deadline: May 28<sup>th</sup> 2024**

IED Istituto Europeo di Design and I.L.E.M. srl - Accademia di Belle Arti "Aldo Galli" (hereafter referred as Accademia Galli) offer **17 Scholarships** covering 100% or 50% of tuition fee and **12 tutorship\*** covering 50% of tuition fee for Master of Arts courses 2024/2025 in Design, Fashion, Visual Arts, Communication and Art. Locations involved are Milan, Florence, Rome, Turin and Como.

*\*Tutor is a regularly enrolled student that fits into the training processes ensuring a steady presence who becomes a reference point for other students, the academic staff and teachers. A motivated, resourceful, outgoing and reliable person with good interpersonal skills, excellent relational abilities and content transfer skills.*

### How to apply

To participate in IED Master of Arts Scholarships, students are demanded to get registered and upload required documents not later than **(GMT+1 - Italian time)**:

- h 23.59 of **May 28<sup>th</sup> 2024**.

**Step 1.** Read carefully the Regulations.

**Step 2.** Pick a course of choice.

**Step 3.** Get registered by filling in the form available at <https://www.ied.edu/scholarships/master>

Once registered, you receive an email confirmation with the credentials to enter your Personal Area where you can upload required papers. A IED Advisor will contact you to support you in the process.

**Step 4.** Once the material collection is ready, enter your Personal Area with the given credentials and upload the required documents.

**Step 5.** At the end of the competition, if you have uploaded all the required documents and if your skills are in line with those required for the admission to the course of your interest, your Admission Advisor will send you all the information regarding the online selection day. The online selection will be:

- By **June 18<sup>th</sup> 2024**.

**Step 6.** Join the online selection day following the instruction sent by email.

**Step 7.** You will be contacted by an Advisor in order to join the online interview.

**Step 8.** Scholarships' winners have 3 days to confirm their acceptance and 5 days to complete your application to the Master of Arts of your choice.

**Good luck!**

# TERMS AND CONDITIONS

## 1. Preconditions

- 1.1 IED - Istituto Europeo di Design S.p.A. (hereafter referred as IED) and I.L.E.M. srl - Accademia di Belle Arti "Aldo Galli" (hereafter referred as Accademia Galli) wish to promote the interaction between young designers promoting specific contests, in order to assign Scholarships for their courses in the field of Design, Fashion, Visual Arts, Communication and Art.
- 1.2 Following this initiative IED promotes the **Master of Arts Scholarship Contest** through the dedicated website <https://www.ied.edu/scholarships/master> and their social pages.
- 1.3 The purpose of the contests is to assign **n. 29 Scholarships** for attendance of IED and Accademia Galli Master of Arts Courses for students who are matriculated in the academic year 2024/2025, covering 100% or 50% of the tuition fee of the program of choice.
- 1.4 The Contest is controlled by the present Regulations and will take place, through all the phases detailed below, from **April 23<sup>rd</sup>, 2024**, date of publication of the Competition Announcement, until **(GMT+1 - Italian time)**.
  - h 23.59 of **May 28<sup>th</sup> 2024**.The final ranking will be published on [ied.edu](http://ied.edu) not later
  - than **September 4<sup>th</sup> 2024**.

## 2. Participation requirements and deadlines

- 2.1 Participation in the contest is subject to registration to the website <https://www.ied.edu/scholarships/master> and to the acceptance of the present Regulations.
- 2.2 Participation is strictly reserved to all Candidates in possession of a bachelor degree. Graduands are eligible, as long as the documentation certifying the qualification necessary for enrolment in the course is delivered to IED by the beginning of the first exam session of the first year of the course. Candidates need to show proficiency of the course language (B2 level minimum is demanded).
- 2.3 IED and Accademia Galli employees and consultants are not allowed to participate in the Contest.
- 2.4 By providing the personal data required to register, the Candidate knows the legal consequences of supplying false data thus he's called to supply precise, complete, true and correct data.
- 2.5 Processing of personal data will be respectful of the attached information as per **D. Lgs. n. 2016/679** on personal data protection. None of the data required for registration can be considered sensible under the above-mentioned decree.
- 2.6 The Candidate is informed that knowledge of his Username and Password by third parties will grant them access to the Candidate's personal area of the site in his name. The Candidate is thus bound to keep the secrecy of his access data with the maximum diligence.

- 2.7 The Candidate will be held liable or accountable for any damage and damaging consequence occurred to IED and Accademia Galli for the infringement of the rules stated above.

## 3 Contest

- 3.1 Each registered Candidate can participate to the Contest filling in the **registration form**, specifying the chosen course and the location in which the course is held. Once received the access credentials, Candidates have to upload in **their Personal Area** the requested documents not later than **(GMT+1 - Italian time)**:
  - h 23.59 of **May 28<sup>th</sup> 2024**.
- 3.2 Each participant can apply for only one course and one location.
- 3.3 The Candidate grants to hold IED and Accademia Galli and their assignees harmless, materially and in court, from any loss, damage, liability, cost or expense, including legal costs.

## 4. Required documents

- 4.1 In order to be considered eligible, each candidate will be asked to provide:
  - Pre-enrolment form and Privacy-sheet.
  - Europass cv (<https://europa.eu/europass/en>).
  - Motivation letter in the language of the chosen course (in accordance with the characteristics indicated in point 4.2).
  - Transcript.
  - Copy of passport.
  - Internationally recognized (e.g. Ielts) certificate of knowledge of the language in which the course is taught, if different from the mother tongue (alternatively it is possible to hold an interview through skype). The minimum level requested for the application is B2. To be eligible for the tutorship the proficiency of the Italian language will be considered a plus.
  - Portfolio (in accordance with the characteristics indicated in point 4.3).
  - Reference Letter (optional, see 4.4).
- 4.2 The motivational letter should reflect your creative and critical position as a designer, as well as provide the admissions committee with an idea of your interests. Below are the guidelines:
  - What is Your background and area(s) of interest?
  - How do you see the role of design today, and how do you mirror your position as designer within the broader concept of eco-social renewals?
  - What is/are the reason(s) that brought you to apply to this course?
  - What do you expect in terms of learning from the two years of Master of Arts program?

- How could you envision to contribute to the dynamic and collective environment of Master of Arts programs?

**NB:** The length of the text should not exceed 250 words.

- 4.3** The portfolio should be one single document, with images and written examples of projects, research and processes. The format should be a PDF (not exceeding 8mb) or a website and may also include sketches, unfinished and conceptual work. For large files (like videos) or if you want to present a website, please insert a link to the server/website/YouTube/Vimeo where the file can be viewed. Please make sure all the links to external sites work as it will not be possible to submit a new version later.
- 4.4** Letter of Reference: written by a mentor, tutor, or someone familiar with the candidate (from a professional or academic perspective). The letter of reference is not mandatory but it could add some confidence to the committee in the process of evaluation. It can be uploaded together with the Portfolio or the motivational letter (but both documents must be merged in one single PDF File).

Documentation Tips: Most documents will be viewed in landscape format, so it is recommended to prefer horizontal slides. Make sure you put only one or two works per slide (combining too many works makes the page illegible); Please insert title, material, size, and year of the work next to or under the image on the same slide. You may also include a short description of the work.

## 5. Scholarships

- 5.1** IED and Accademia Galli offer as a reward **n. 29 Scholarships** covering 100% or 50% of the tuition fee for the chosen course. Winners of the scholarships have to pay the enrollment fee (in case of 100% scholarship) or the enrollment fee plus the half of the tuition fee, (in case of 50% scholarship) according to own contribution brackets taking into account the following indicators extractable from the ISEE Università declaration:

- Income situation indicator (ISR - Indicazione Situazione Reddituale);
- Asset situation indicator (ISP - Indicatore Situazione Patrimoniale);
- Economic situation indicator (ISE - Indicatore Situazione Economica).

In order to establish the contribution bracket, the income as calculated above will be reduced by € 10,000 for each child, starting from the 3rd, included in the student's family of origin. This, up to the limit of the contribution bracket immediately preceding it.

The contribution bracket will be determined taking into account the income, asset and economic situation of the family integrated with that of the student, if pertinent. As per IED internal policy, only students residing in an EU Country, in a Country belonging to the Schengen Area and a few others can apply for the ISEE (please refer to the ISEE Income Bracket Assignment Guide on our website for more information about it). Please refer to the Price List on our website to

verify the fee.

- 5.2** For the second year, the renewal of the Scholarship is guaranteed (exception made for the enrolment fee, which is always excluded from Scholarships) only if the student passes all the exams planned in the study plan for the first year with an average mark not inferior than 28/30. If this conditions are not satisfied, the Scholarship will not be confirmed.
- 5.3** The Scholarship will cover just the tuition fees. Enrolment fee, housing and other costs shall be covered by the winners.
- 5.4** Scholarship will be assigned - taking into consideration the designated course - according to the profile evaluation, the motivational letter, an aptitude test and the selection interview.  
The evaluation will be conducted according to the unquestionable judgement of a Panel composed of the Course Leader, the Head of MA Programs Milan along with a member of Academic Direction. IED and Accademia Galli reserve themselves the right not to assign one or more scholarships if the evaluation of the motivational letter, the aptitude test, and the selection interview, at the unquestionable discretion of IED and Accademia Galli, are not deemed suitable.
- 5.5** IED and Accademia Galli reserve themselves the right to revoke the Scholarship after assignation, if any violation of this Regulations made by the designated Candidate emerges.
- 5.6** IED and Accademia Galli reserved themselves the discretion not to activate one or more Courses, in case the minimum number of students has not been reached or if the necessary requirements for didactic logistic and administrative support fail for any reason. In these cases, the Scholarships for the courses that haven't been activated will not be assigned; winner will not have the right to ask for any kind of reimbursement.
- 5.7** The combination of the reductions and facilitations mentioned in the former articles is not allowed.
- 5.8** In case of freezing, the scholarship will be revoked; winner will not have the right to ask for any kind of reimbursement.

## 6. Scholarships locations and courses

Scholarships will be assigned according to the scheme below:

### IED Milano:

3 scholarships covering 100% of the tuition fee  
8 scholarships covering 50% of the tuition fee

### IED Firenze:

1 scholarship cover 100% of the tuition fee  
2 scholarships covering 50% of the tuition fee

### IED Roma:

1 scholarship covering 100% of the tuition fee  
3 scholarships covering 50% of the tuition fee

### IED Torino:

1 scholarship covering 100% of the tuition fee  
6 scholarships covering 50% of the tuition fee

### Accademia di Belle Arti Aldo Galli:

1 scholarship covering the 100% of the tuition fee  
3 scholarships covering 50% of the tuition fee

## Here below you can find the list of the Master of Art Courses open to the contest

### IED Milano

Responsible Fashion Design (*English*)

Product Design (*English*)

Interior Design (*English*)

Visual communication (*English*)

Transdisciplinary Design (*English*)

### IED Firenze

Textile Design (*English*)

### IED Roma

Design for Public Spaces (*Italian*)

Interactive environments (*Italian*)

### IED Torino

Interaction Design (*Italian*)

Interior Design (*Italian*)

Transdisciplinary Design (*English*)

### Accademia di Belle Arti Aldo Galli

Fashion System (*Italian*)

Painting and Digital Art (*English*)

## 7. Publication, Selection of winners and Panel

- 7.1** The selection will be online and it will take place within **July 2<sup>nd</sup> 2024** through the evaluation of the motivational letter, an aptitude test and an interview selection. The evaluation will be conducted by a Panel composed of the Course Leader, the Head of MA Program Milan, along with a member of Academic Direction.
- 7.2** The evaluation will be made by the Panel, unquestionably.
- 7.3** The motivational letter must follow the guidelines outlined in section 4.2 and should be in PDF format, with a length not exceeding 250 words. The jury will evaluate the answers with a score from 0 to 5.
- 7.4** In order to let each candidate's talent stand out IED and Accademia Galli decided that the online aptitude test won't be based on academic knowledge neither will be strictly and exclusively related to topics concerning the course of interest of each candidate. The jury will evaluate the assessment with a score from 0 to 5 according to the following criteria:
- problem solving
  - aptitude for teamwork
  - communication skills.
- 7.5** Students will also be asked to join an online selection interview with the course coordinator and will be evaluated with a score from 0 to 5 according to the following criteria:
- motivation of the candidate
  - Intellectual vividness and personal interest
  - design aptitude
  - portfolio (if required)
  - skills related to the course of interest.
- The total score of all evaluations represents the final ranking.

- 7.6** The scholarship is considered accepted only when IED and Accademia Galli receive a formal acceptance by email within 3 days of the notice. In case the winner fails to meet this requirement, the scholarship will be automatically considered as "refused" by the winner and, therefore, will be assigned automatically to the Candidate next in the ranking of the given course.
- 7.7** After the winner accepts the scholarship, she/he will have a 5-day deadline to submit the admission form in the course for which the scholarship was granted and to pay the enrollment fee of the course, following the application procedure. The tuition fee, if due, must be paid by 15/09/2024. In case of non-payment, the scholarship will be revoked.
- 7.8** Winners must complete the admission procedure on **admission.force.com**.
- 7.9** It will be within the discretion of IED and Accademia Galli to revoke the scholarship in the event that a deficiency in the required criteria or detrimental behaviors towards IED and Accademia Galli are determined.

## 8. Conditions and general terms of participation

- 8.1** Incomplete entry cards are not valid.
- 8.2** Incomplete entry cards which do not meet the requirements, do not have the elements referred above, contain wrong or unreadable data, or sent after **(GMT+1 - Italian time)**:
- h 23.59 of **May 28<sup>th</sup> 2024**.
- 8.3** IED and Accademia Galli discharge any external responsibility such as delays due to malfunctioning of devices.

## 9. Exclusion of warranties

- 9.1** IED and Accademia Galli do not states nor grants that the website and its functions are flawless or satisfy certain Standards, needs or requests of the User.
- 9.2** IED and Accademia Galli do not states nor grants that the use of the website and its functions will be prompt, uninterrupted, assured or flawless, nor that the information and contents on the website are correct, truthful and/or reliable.
- 9.3** Under no circumstance, IED and Accademia Galli will be held liable or accountable towards Candidates or third parties for any damage consequent, accidental, indirect or of any other nature, predictable or unpredictable, deriving from the use or the impossibility to use the website.
- 9.4** IED and Accademia Galli will not be liable for imprecisions, inaccuracies or delays due to force majeure.
- 9.5** IED and Accademia Galli are not liable for improper use of the website and does not grant nor authorize its use in any application potentially dangerous for people or properties.
- 9.6** The Candidate grants that he will hold IED and Accademia Galli harmless from any consequence deriving for improper, illicit or undue use of the website.



**9.7** Consequently, the Candidate declares himself solely liable towards IED and Accademia Galli and third parties for any and every behavior or fact punishable by law during the utilization of the website.

## **10. Obligations of the candidate**

**10.1** The Candidate binds himself:

- not to divulge or cede, directly or indirectly, usernames, passwords, and login data to the website;
- not to reproduce, copy, distribute in part or in whole, by commercial or non-commercial ends, the website, the Concepts and IED Contents published on the website, by no means, not electronic nor printable;
- not to perform any action that can compromise the security of IED website.

**10.2** It is forbidden to the Candidate:

- to submit, upload and/or publish material protected by copyright, unless the Candidate is the owner of such right or has been authorized by the owner;
- to submit, upload and/or publish material that disclose industrial secrets unless the Candidate is the owner of such secrets or has been authorized by the owner;
- to submit, upload and/or publish material that violates intellectual property rights, privacy rights or rights deriving from advertising contracts;
- to submit, upload and/or publish material that is illicit or against law, order and public decency;
- to submit, upload and/or publish material containing improper expressions or violating someone else's dignity or decency;
- to submit, upload and/or publish sexually explicit material;
- to submit, upload and/or publish promotional material, junk mail, spam or any other unrequested or unauthorized form of solicitation;
- to falsify his identity;
- to submit, upload and/or publish material containing computer viruses and/or other codes or files or programs created to interrupt, destroy, damage or limit the operation of software, hardware, websites or telecommunication installations belonging to IED or third parties.

**10.3** Each violation of the requirements stated by this article will allow IED and Accademia Galli nullify the present agreement, with the right of IED and Accademia Galli or third parties to be refund for the damage.

## **11. Law and jurisdiction**

**11.1** This Agreement and any dispute or claim arising out of or in connection with it or its subject matter or formation (including non-contractual disputes or claims) shall be governed by and construed in accordance with Italian law.

**11.2** The court of Milan shall have exclusive jurisdiction to settle any dispute or claim that arises out of or in connection with this Agreement or its subject matter or formation (including non-contractual disputes or claims).